

KORTRIJK XPO

Doorniksesteenweg 216
8500 KORTRIJK
Tel.: 056/241111
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HEALTH, SAFETY, AND ENVIRONMENTAL CHARTER

EXHIBITORS AND STAND CONSTRUCTORS MUST FILL IN THIS FORM

Name of the exhibition or event: ...

Name of the exhibitor: ...

Name of the stand constructor: ...

Date of construction (start – finish): ...

Date of dismantlement: ... (start – finish): ...

Hall no.: ...

Stand no.: ...

Dear exhibitor/constructor,

There are two options for the construction of your stand:

You choose either A or B:

- A. You can hire a ready-made stand from the organiser.
- B. You can construct a stand yourself.

If you construct a stand yourself, we would like more information about your stand.

- 1. Are you constructing a modular stand?
- 2. Are you constructing a conventional stand?
- 3. Are you hanging any light bridges for illumination and audio-visual material?

In cases 2 and 3, the exhibitor/stand constructor is obliged to send a risk analysis with the completed charter.

Stand constructor:

Street name and house number:

Postcode and town/city:

Tel.: Fax:

Name/mobile phone no. of site manager:

If subcontractors are going to (help to) construct this stand, you must also send us their details.

STATEMENT OF INTENT

1. The signatory completes this Health, Safety, and Environmental charter in full, signs it, and returns it at least 4 weeks before the opening of the exhibition. He or she declares that he or she has read, understood, and signed the safety regulations which are in force on the premises of Kortrijk Xpo.

2. He or she agrees to ensure that the stand constructors comply strictly with the health, safety, and environmental regulations.

3. He or she supplies the stand constructor with the 'procedure for working with third parties' and asks him or her to draw up a risk analysis.

4. The signatory declares that he or she has received, read, understood, and signed the procedure for working with third parties issued by Kortrijk Xpo.

5. He or she declares that all his or her employees and any contractors/subcontractors will be informed of the content of this procedure.

6. The signatory declares that he or she will inform the organiser immediately if an industrial accident occurs at his or her stand. He or she will provide the organiser with all the necessary information.

Date

Name and position

Signature